



HEALTH & SAFETY POLICY

POLICY AIM	To conduct all our activities safely and in accordance with legislative standards and in consideration of government guidance
POLICY OBJECTIVES:	To provide safe working and learning conditions To ensure a systematic approach to the identification of risks and the allocation of resources to control them To openly communicate on health safety and welfare
POLICY STATEMENT:	Tuffney Performing Arts recognises and accepts its responsibility as a provider of services and will provide a safe and healthy workplace and learning environment for all staff, pupils and such other persons as may be affected by its activities. We will adopt health and safety arrangements under Covid-19 in line with Health & Safety legislation, and in consideration of government guidelines. Good health and safety management will be an integral part of the way that the dance school operates and will be considered across all classes

SIGNED:Kylie Tuffney..... Dance School Owner

...01/08/2020..... Date

TUFFNEY PERFORMING ARTS WILL:

- Implement measures to ensure social distancing is observed in the venues hired and in all studios consistent with and appropriate to the numbers of pupils, staff and parents in the school. This will include
 - Having designated dance areas for each pupil so they can dance whilst maintaining social distancing
 - Have a one way entrance and exit system where possible so classes don't mix
 - Have a 5 minute gap between each class to prevent large amounts of people in the building at one time
 - Ensure no partner work or group work will be done in class to maintain social distancing

- Limiting the number of pupils in a class to one where they can socially distance within the space available

- Closing the waiting area to parents so they will have to wait in their cars

- Maintain an appropriate hygiene regime to be followed by all pupils, staff and parents. This will include
 - Providing hand sanitiser at the entrance and exit of the building / studio

 - Educate the students on the importance of hand sanitiser and thorough hand washing

- Operate an enhanced cleaning regime for the duration of Covid-19. This will include
 - Ensuring all surfaces are disinfected between classes

- Apply and communicate sensible risk management and safe working practices. This will include
 - Review of risk assessments, policies, procedures and practices at regular intervals and where additional information is gained through changes in government guidance, or following an incident

 - Ensuring the dance school is up to date with the most recent government guidelines on both a national and local level

 - Provide hand sanitiser for pupils, parents and staff

 - Providing any PPE for staff that is required or suggested for additional safety

 - Advise pupils / parents if they need to purchase any PPE according to government guidelines